

## ICT and Internet

*At St Leonards Primary School we are committed to providing a cyber-safe learning environment to all students by providing:*

- *1:1 device (laptop) for all Year 2 – 6 students*
- *1:2 devices (iPad) to Reception – Year 1 Students*
- *personal usernames and passwords that are for their use only*
- *reasonable assessments of Apps and programs are completed prior to installation*
- *the Department for Education’s filtered internet service (SWiFT)*
- *supervision of all internet activities*
- *devices which are for school use and subject work only*
- *cyber Safety programs to students and families*
- *the provision to monitor and review student internet activity via the filtering service*

*Whilst all reasonable efforts are made to keep students from seeing or accessing inappropriate material (images, words, sites) it is impossible to guarantee.*

*When we become aware of an incident we may take actions, which could include:*

- *review the site or event*
- *engage with the student/s involved*
- *inform parents/caregivers of the incident*
- *restorative practices where required as per the behaviour support policy*
- *access to the internet and/or devices may be temporarily suspended*

*It must be noted that if a child who is enrolled in a school behaves online in a manner that threatens the wellbeing of a child or member of the community, even if this occurs off-site and/or out of school hours, the Principal has the authority under the regulation pursuant to the Education Act 1972 to suspend or exclude a student from attendance at school.*

*If the Principal suspects an electronic crime has been committed, this will be reported to SAPOL. Whether there is a further reasonable suspicion that evidence of a crime, such as an assault, is contained on an electronic device, the device will be confiscated and handed to the investigating officer. SAPOL will determine any further action.*

# ICT Acceptable Use Agreement

This agreement must be read and acknowledged by all students prior to the use of any school ICT or department ICT facilities or services. This agreement applies to all on-site technology, software, loaned devices and personal devices connecting to the school network (including laptops, tablets, cameras and mobile phones).

## What is Acceptable Use?

Students connecting to the network either on a school issued device or personal device must comply with the following:

- Students must only use their own assigned computer network account.
- Students must not share personal information about themselves or other students with third parties (eg online games or social media), including their username or passwords.
- School ICT assets (laptops and iPads) must not be used to access or share inappropriate content online, including sexually explicit materials, obscene depictions, harmful materials, illegal activities, profane or abusive language, or content that other students may find offensive.
- Web and email content filtering must not be circumvented to access content that has been deemed inappropriate for students.
- Copyright materials (including games and movies) must not be illegally downloaded onto or accessed using school or department issued ICT assets (laptops and iPads).
- When using online communities (at school or at home), users must communicate kindly and respectfully at all times. Students must not participate in harassing or bullying other students online.
- Students should not forward chain letters, spam or other unsolicited communications.
- Students must not participate in business activities that is not staff approved or done so as part of curriculum learning.
- All students must report suspicious activity or violations of this policy to a staff member.
- Students must not violate any state or federal laws, including purchase of illegal items or substances, criminal activities punishable by law, etc.
- Students must not take photos or videos of another individual without their consent.
- Students should not use school or department ICT assets to stream large volumes of data unless in the course of curriculum activities (e.g. streaming services such as Netflix, online gaming etc).
- Students must not install unapproved software on school or department issued devices.

Our school reserves the right to monitor use of ICT assets used by students. Students that misuse assets or use assets in an inappropriate manner may have their access revoked.

# Acceptable Use Acknowledgement

## Students

I have read and understood my obligations in relation to acceptable use of ICT assets at school. I understand that my access to the Internet and other computer resources may be revoked if I fail to comply with the policy, and acknowledge that my activities using ICT assets may be monitored by the school.

<b>Student name:</b>	
<b>Room Number</b>	
<b>Signature of student:</b>	
<b>Date:</b>	

## Parents, Caregivers and Legal Guardians

I have read and understood my child's obligations in relation to acceptable use of ICT assets at school. I understand that my child's access to the Internet and other computer resources may be revoked if they fail to comply with the policy. I have ensured that my child has signed this agreement, and discussed appropriate use and strategies to stay safe online with my child.

I understand that additional resources for parents on keeping children safe online is available through;

- eSafety Commissioner's website, [eSafety.gov.au/parents](http://eSafety.gov.au/parents).
- ThinkUKnow [www.thinkuknow.org.au](http://www.thinkuknow.org.au) – ThinkUKnow - Internet safe

<b>Name(s):</b>		
<b>Signature(s):</b>		
<b>Date:</b>		

Please return this section to the school and keep a copy for your own reference.